UA CLICKS
FRIDAY, AUGUST 19, 2016

COLLEGES OF LETTERS, ARTS, AND SCIENCE
Hello!

This isn’t about how to choose a major or graduate. **This is about the little things that we forget we need to know how to do in college.**
Snap a picture
We’re going to talk about...

- Advising
- University Policy & Resources
- The Classroom
- Technology
Academic Advising
Your advisor helps you understand

- University policies
- Scheduling classes
- General education requirements
- Requirements for CLAS majors
- How to choose a major

ACADEMIC ADVISING

Academic Advising Center
Want to be a physician, dentist, physical therapist, optometrist or other health professional?

You should see a Pre-Health Advisor

Call 520-621-7763 or stop by Bear Down Gym
Want to be a lawyer?
You should meet with a Pre-Law Advisor

- Call 520-621-7763 or stop by Bear Down Gym
Questions?

- Stop by Bear Down Gym
- Call 520-621-7763
GET INVOLVED WITH YOUR COLLEGE

Become a CLAS Ambassador!
OCTOBER 5th
Required attendance for LASC 197M and 100X
100% ENGAGEMENT

1. THE EXPERIENCE
A team activity or independent study that is made up of a specific Engagement Activity plus an Engagement Competency.

2. YOUR MENTOR
The professor, alumnus, industry expert, or even another student, who takes you through guided reflection.

3. YOU
Throughout your time here, you and your classmates will participate in many Engaged Learning Experiences. Your participation will be noted on your official transcript.

For more info, contact:
Stacey Christian
schristian@email.arizona.edu

ose.arizona.edu
ENGAGEMENT AT THE UNIVERSITY OF ARIZONA

- Study Abroad
- National Student Exchange
- Internships
- Student Employment

Campus Clubs & Organizations
asua.arizona.edu
clubs.arizona.edu

CLAS Opportunities
- CLAS Ambassadors
- CLAS Paraprofessionals
- CLAS Peer Mentors
- Pulse Cats
  - Go to college promotion/ involvement events
  - Leadership experience
  - Event planning

Leadership Opportunities
leadership.arizona.edu

http://ose.arizona.edu/
University Policy & Resources
CLASSROOM

Two Important University Policies

- Student Code of Conduct
- Code of Academic Integrity

www.deanofstudents.arizona.edu
STUDENT CODE OF CONDUCT

- Student behavior on and off campus
- Sanctions applied depending on violation

Top 3 Most Common Violations

1) Alcohol 44%
2) Drug 18%
3) Unauthorized Presence in or Use of University Property, Resources or Facilities 9%
   (Primarily Illegal Downloading/File Sharing on the UA Network)

Know and review the Code:
deanofstudents.arizona.edu/studentcodeofconduct
What is academic integrity?

- Principle that stands for honesty in all class work, and ethical conduct in all labs and clinical assignments.
- UA students expected to practice integrity and ethical behavior in every aspect of their classes.

Know and review the Code:
deanofstudents.arizona.edu/codeofacademicintegrity
Examples of Violations

- **Plagiarism**
  - Unauthorized group work
  - Cheating & Fabrication
  - Facilitating academic dishonesty
  - Use of pay for service sites

- **Self plagiarism** is using your own work multiple times without citing yourself as the original author of the work.

http://www.library.arizona.edu/help/tutorials/plagiarism/
CODE OF ACADEMIC INTEGRITY
WE WILL BE WATCHING
What happens if you violate the code?

- Meeting with instructor
- Sanction assigned (ex., warning, workshop, expulsion)
- Records kept in the Dean of Students Office
- Student has right to appeal
STUDENT RESOURCES

- Dean of Students Office
- Cultural & Resource Centers
- Counseling and Psych Services (CAPS)
- Disability Resource Center (DRC)
- Writing Skills Improvement Program (WSIP)
- ThinkTank
- UA Libraries
- Ombuds Program
- Advisors
- UAPD
STUDENT RESOURCES

UAlert!

Sign up at

http://cert.arizona.edu/ualert
STUDENT RESOURCES

LiveSafe

Add at the App Store
SAFE WALK

Map of your walk

Chat

911 for emergencies
Classroom
WHO?

- Classroom Instruction & Assistance
  - Instructors
  - Teaching Assistants (TAs)
  - Preceptors
  - Graders
  - Mentors
CLASS EXPECTATIONS

1) Treat your Professors, Mentors, Graders, Preceptors, and TAs with RESPECT.

2) Engage in civil discourse, with respect for differing opinions

3) Don’t stay silent; ask questions.

4) Check the syllabus!
WHERE? WHEN?

- In-person
- Online (D2L)
- Virtual (in real time)
- Hybrid
- 7 week/ accelerated
### Meeting Information not available:

<table>
<thead>
<tr>
<th>Class</th>
<th>Course Title</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFAS 220 - 002 (Lecture)</td>
<td>Intro African Amer Study</td>
<td></td>
</tr>
<tr>
<td>EAS 130 - 001 (Lecture)</td>
<td>Asian Religions</td>
<td></td>
</tr>
<tr>
<td>PSY 201 - 005 (Lecture)</td>
<td>Intro to Linguistics</td>
<td></td>
</tr>
</tbody>
</table>
GUIDELINES FOR SUCCESS

Every class and professor is unique

- Expectations will differ class-by-class in:
  - Email
  - Syllabus
  - Grading
  - Communication
  - Office hours
  - Classroom behavior guidelines
  - Course management systems (D2L and Blackboard)

DO NOT use excuses for not following classroom policies based on hearsay; ALWAYS refer to your instructor’s expectations.
WHAT IS A SYLLABUS?

“...a statement of intent and serves as an implicit agreement between the instructor and students.”
SYLLABI SHOULD CONTAIN:

1) The instructor’s name, contact information, office hours

2) Course objectives & learning outcomes
SYLLABI SHOULD CONTAIN:

3. Policies regarding: expected classroom behavior, against plagiarism, etc.

4. Grade & absence policies

5. Number of required examinations & papers
1. DRC
2. UA Religious Accommodation Policy
3. The UA Threatening Behavior by Students Policy
4. Cell Phone Policy
5. Excuse Policies
6. Final Exams
Communication

[Image of Jimmy Fallon saying "HAAAAAY" to a horse]
EMAIL ETIQUETTE

1. Use your UA email account when communicating with instructors or advisors.
2. Don’t forget to check your UA email, DAILY.

Get Catmail on your phone
http://uits.arizona.edu/uaconnect/mobile/
EMAIL ETIQUETTE

• Start with a greeting, not “hey”
• Include your first name, last name, and student ID #
• Use correct spelling & proper grammar (Do not use text speak)
• Be formal & respectful
• Reread & edit your email before you send it
• DO NOT WRITE IN ALL CAPS
Example 1:
I want to meet to talk about transfer credits. Are you free today?

Example 2:
Dear Mrs. Carter,

I had a question about academic advising. How do my transfer courses that I brought in apply to my degree plan? Should I make an appointment online or call the front desk?

Thank you,

Ariana Grande
ID: 12345678
President, UA Improv Team
Example 1:
Hi Selena!
I need to talk to you about my grades. I don't think I deserved what I got on the last lab and you grade my grades. Can you change my grade from a C to a B?
Thank you,
Taylor

ID: 1234578
Secretary, Taylor Swift Fan Club

Example 2:
Hello Dr. Gomez,
I would like to talk to you about my grade on my Chemistry 151 mid-term. I spoke to a grader, Gigi Hadid, and she said that I should contact you. I have class during your normally scheduled office hours. When could I make an appointment with you to talk about my mid-term?
Thank you,
Taylor Swift
ID: 1234578
Secretary, Taylor Swift Fan Club
Professor,

I am vomiting in the dorm bathroom. I think I have some kind of stomach flu that's purple. Therefore, I will not be in class today.

Lord Disick
Technology in the Classroom
ONLINE SECURITY

- NetID+
  - Set it up!
- Changing Passwords
  - [https://netid.arizona.edu/chgid_pw.php](https://netid.arizona.edu/chgid_pw.php)
- WiFi
  - Secure network - UAWiFi
  - Unsecure – UAPublic *(Not recommended)*
- Phishing
  - Trust “email.arizona.edu”
 Desire2Learn (D2L)

Course management system
Access content 24/7 from any computer
Practice Units in LASC 197M & LASC 100X
WHAT’S A CLICKER?

- Clickers may be used for...
  - Taking attendance
  - Gauging prior knowledge of a subject
  - In-class quizzes
  - Self-paced testing
  - Group activities
  - Cell phone style text entry
WHERE TO BUY YOUR CLICKER

- The University of Arizona Bookstore Register your clicker
- Recommended Clicker: **NXT, QT, QT2, or the Responseware app (Android)**
- Write your name on your clicker.

**USING ANOTHER’S CLICKER IS A VIOLATION OF THE CODE OF ACADEMIC INTEGRITY.**
Select a course...

- Copyright, Fair Use, and Instruction - TATO Copyright and Fair Use
- HED 350 FA15 001 - 216-2154-1 HED 350 001
- HED 350 FA15 003 - 2154-HED 350 SEC003
- HED 394A SP16 001 - 439-2161-1 HED 394A 001
- HED 397B SP16 002 - 2161-1 HED 397B 002

Announcements

D2L 10.6 Upgrade

Posted Jun 15, 2016

From 6:00 p.m. on Friday, June 17, 2016, all D2L courses will be temporarily unavailable while we upgrade to D2L version 10.6.2.

New Features in 10.6:

- Some tools in D2L will be renamed to more accurately represent their function. Note that while the tools will be renamed, they will not function any differently.
  - News is now called Announcements
  - Dropbox is now called Assignments
  - Edit Course is now called Course Administration (for Instructors only)
- The Video Note recording limit will be increased to 10 minutes.
- The Turnitin.com integration with D2L has been improved, making it faster and easier to use.
- The process for setting availability and timing restrictions for Quizzes has been streamlined.

If you have any questions, comments, or concerns, please contact the D2L Support Team.

Summer and Fall 2016 D2L Course Site Requests

Conditionally Released

If you will be teaching during the Summer and/or Fall 2016 semester and would like to use D2L, it’s not too early to request your D2L course sites. You can request your D2L course site(s) using the link below.
Final Reflection Paper Guidelines

Posted Apr 28, 2016 8:19 AM

Dear Class,

The final reflection guidelines are now here on D2L. I am including the PDF in this news message but it is also under content under Important Documents. The final reflection is due Wednesday May 4 by 2:00PM.

See you next week.

Best,
ADDITIONAL CLASSROOM TECHNOLOGY

Some classes might require extra technology.

These extra items will be listed on your booklist.
FREE SOFTWARE AVAILABLE FOR STUDENTS

Windows and Office
uabookstore.arizona.edu/technology/campuslicensing

Apple Operating Systems
sitelicense.arizona.edu/nocost.php

Sophos Anti-Virus Software
sitelicense.arizona.edu/nocost.php
TECHNOLOGY TROUBLES

Use UA’s 24/7 IT Support Center

- University Information Technology Services (UITS)
  - (520) 626-TECH (8324)
  - Martin Luther King Building (MLK) 207
  - 1322 E. 1st Street
Reminders
• Meet with your advisor at least once a semester
• Check your CatMail daily
• Check your D2L course sites often
• Ask your professors questions
BEING YOUR BEST ADVOCATE

Need help?

Talk to your academic advisor
OR

SOS@email.arizona.edu
Attention Wildcat Academy Students!

Welcome Event  TBD
REMINDERS FOR LASC 197M

- Check D2L for announcements about the class.
- If your class is hybrid, be on the lookout for in-person meeting times.
- Buy the book! You will need it.
New Student Convocation & Celebration

New Student Convocation

• Sunday, August 21, starting at 7
• McKale Center

Survey being sent tomorrow!
GOOD LUCK THIS SEMESTER!